LCTI's Joint Operating Committee (JOC) Meeting
7:30 p.m. in the JOC Board Room
Lehigh Career & Technical Institute
4500 Education Park Drive
Schnecksville, PA 18078

5:00 p.m. - 6:00 p.m. - Business & Finance/Personnel and Salary Committees - E108
4:45 p.m. - 6:00 p.m. - Policy Committee - Main Office Conference Room
5:30 p.m. - 6:00 p.m. - Public Relations Committee - JOC Boardroom
5:45 p.m. - 6:30 p.m. - Education Committee - LCTI Restaurant
6:00 p.m. - 6:30 p.m. - Dinner - LCTI Restaurant
6:30 p.m. - 7:30 p.m. - Executive Session - JOC Board Room
7:30 p.m. - Joint Operating Committee Meeting - JOC Board Room

1. Call To Order/Roll Call

<table>
<thead>
<tr>
<th>Subject</th>
<th>A. Call to Order by Chairperson and Roll Call Taken</th>
</tr>
</thead>
<tbody>
<tr>
<td>Meeting</td>
<td>Oct 24, 2018 - Joint Operating Committee Meeting</td>
</tr>
<tr>
<td>Category</td>
<td>1. Call To Order/Roll Call</td>
</tr>
<tr>
<td>Access</td>
<td>Private</td>
</tr>
<tr>
<td>Type</td>
<td>Action (Consent), Procedural</td>
</tr>
</tbody>
</table>

Admin Content
The Chairperson will call the meeting to order and roll call will be taken.

2. Pledge of Allegiance

<table>
<thead>
<tr>
<th>Subject</th>
<th>A. Chairperson leads the group in the Pledge of Allegiance.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Meeting</td>
<td>Oct 24, 2018 - Joint Operating Committee Meeting</td>
</tr>
<tr>
<td>Category</td>
<td>2. Pledge of Allegiance</td>
</tr>
<tr>
<td>Access</td>
<td>Private</td>
</tr>
<tr>
<td>Type</td>
<td>Procedural</td>
</tr>
</tbody>
</table>

Admin Content
The Chairperson will lead the group in the Pledge of Allegiance.

3. Courtesy of the Floor

<table>
<thead>
<tr>
<th>Subject</th>
<th>A. Courtesy of the Floor</th>
</tr>
</thead>
<tbody>
<tr>
<td>Meeting</td>
<td>Oct 24, 2018 - Joint Operating Committee Meeting</td>
</tr>
<tr>
<td>Category</td>
<td>3. Courtesy of the Floor</td>
</tr>
</tbody>
</table>
The Chairperson will welcome guests and asks if anyone has anything to bring to the attention of the Board.

4. Approval of the Minutes

Subject: A. Approval of the September 26, 2018 Meeting Minutes
Meeting: Oct 24, 2018 - Joint Operating Committee Meeting
Category: 4. Approval of the Minutes
Access: Private
Type: Action, Procedural
Recommended Action: Approval of the Meeting Minutes.

Admin Content
The Chairperson will ask for a motion to approve the Minutes from the September 26, 2018 JOC Meeting.

Administrative File Attachments
JOC Minutes September 2018.pdf (4,855 KB)

5. Chairperson Report

Subject: A. Chairperson Report
Meeting: Oct 24, 2018 - Joint Operating Committee Meeting
Category: 5. Chairperson Report
Access: Private
Type: Procedural

Admin Content
The Chairperson will give his report.

6. Student Representative's Report

Subject: A. Student Representative's Report
Meeting: Oct 24, 2018 - Joint Operating Committee Meeting
Category: 6. Student Representative's Report
Access: Private
Type: Information

Admin Content
1. October Student Representative, Jessica Leight, Southern Lehigh School District, will give her report.

7. Administrative Report

Subject: A. Administrative Report
**Dr. Rushton:**
1. Recognition of Retirements:
   - Ms. Sharon Maletsky, SOC Food Services - Start date 11/2002
   - Dr. Rita Tatusko, Supervisor of Career & Technical Education/Coordinator of Special Projects - Start date 7/2008
2. October 8, 2018 In-service follow up

**Ms. Loeffler:**
1. Mr. Mark Perna Presentation/Future Engagement/Recruiting
2. Ms. Shannon Williams, School and Community Outreach Coordinator

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**8. Grants**

<table>
<thead>
<tr>
<th>Subject</th>
<th>A. Grant(s) Approval</th>
</tr>
</thead>
<tbody>
<tr>
<td>Meeting</td>
<td>Oct 24, 2018 - Joint Operating Committee Meeting</td>
</tr>
<tr>
<td>Category</td>
<td>8. Grants</td>
</tr>
<tr>
<td>Access</td>
<td>Private</td>
</tr>
<tr>
<td>Type</td>
<td>Action</td>
</tr>
</tbody>
</table>

**Recommended Action**
The Joint Operating Committee will be asked to approve the following:

**Admin Content**
1. Submission of the PDE Competitive Equipment Grant (122) for 2018-2019 School Year in the amount of $50,000.00.
2. Submission of the PDE Supplemental Equipment Grant for 2018-2019 School Year in the amount of $103,463.00.
4. Accepting the 2018 Lehigh County Community Development Block grant in the amount of $19,500 for CDL and Heavy Equipment Operations training, effective October 1, 2018 to September 15, 2019.

**Administrative File Attachments**
Lehigh County Community Development Block Grant Contract LCTI 10.1.18.pdf (276 KB)

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**9. Customized Program Proposals**

<table>
<thead>
<tr>
<th>Subject</th>
<th>A. Customized Program Proposals</th>
</tr>
</thead>
<tbody>
<tr>
<td>Meeting</td>
<td>Oct 24, 2018 - Joint Operating Committee Meeting</td>
</tr>
<tr>
<td>Category</td>
<td>9. Customized Program Proposals</td>
</tr>
<tr>
<td>Access</td>
<td>Private</td>
</tr>
</tbody>
</table>
Recommended Action: The Joint Operating Committee (JOC) will be asked to approve the following:

Admin Content:

1. The Adult Workforce Education Department to enter into an agreement with Copperhead Chemical Company, Inc. for backhoe training, 8 hours, maximum 4 students, at Copperhead Chemical, Tamaqua, PA, October 24, 2018.

2. The Adult Workforce Education Department to enter into an agreement with Lehigh Valley International Airport to administer and evaluate the custom assessment for Landscaper Class B, one person, October 16, 2018.

3. The Adult Workforce Education Department to enter into an agreement with Lehigh Valley International Airport to administer and evaluate the custom assessment for Maintenance Mechanic Painter, one person, October 16, 2018.

4. The Adult Workforce Education Department to enter into an agreement with Niagara Bottling, LLC for an Introduction to Electrical Systems course, two groups, 60 hours each group, November 6, 2018 to April 4, 2019 at LCTI.

10. Adult Workforce Education: Personnel

Subject: A. Adult Workforce Education: Personnel

Meeting: Oct 24, 2018 - Joint Operating Committee Meeting

Category: 10. Adult Workforce Education: Personnel

Access: Private

Type: Action

Recommended Action: The Joint Operating Committee (JOC) will be asked to approve/accept the following:

Admin Content:

1. To change the start date of David Rivera as Tractor Trailer Program Instructor (Part-time) from September 27, 2018 to October 10, 2018.

2. Keith Lyons, Painting & Decorating Teacher, to develop, administer and evaluate a customized assessment for Lehigh Valley International Airport, effective October 14, 2018 to October 31, 2018, not to exceed 12 hours, at a rate of $34.00 per hour.

3. Jeff Doll, Indoor/Outdoor Maintenance Teacher, to administer and evaluate a customized assessment for Lehigh Valley International Airport, effective October 16, 2018 to October 31, 2018, not to exceed 6 hours, at a rate of $34.00 per hour.

11. Personnel Action: Resignations

Subject: A. Personnel Action: Resignations

Meeting: Oct 24, 2018 - Joint Operating Committee Meeting

Category: 11. Personnel Action: Resignations

Access: Private

Type: Action

Recommended Action: The Joint Operating Committee (JOC) will be asked to approve the following:

Admin Content:

12. Personnel: Tenure Contract

Subject: A. Personnel: Tenure Contract

Meeting: Oct 24, 2018 - Joint Operating Committee Meeting

Category: 12. Personnel: Tenure Contract

Access: Private

Type: Action

Recommended Action: The Joint Operating Committee (JOC) will be asked to approve the following:


Administrative File Attachments
Dan Snyder.pdf (467 KB)

13. Personnel Action: Advancement on the Salary Scale

Subject: A. Personnel Action: Advancement on the Salary Scale

Meeting: Oct 24, 2018 - Joint Operating Committee Meeting

Category: 13. Personnel Action: Advancement on the Salary Scale

Access: Private

Type: Action

Recommended Action: The Joint Operating Committee (JOC) will be asked to approve:

Admin Content:
1. The horizontal move on the salary scale for Donald Brenger, Wellness and Fitness Teacher, from M/MEQ/BEQ to MS+12/BEQ+12 on the LCTIEA/PSEA/NEA salary guide, effective July 1, 2018.

2. The horizontal move on the salary scale for Donna Lobach-Berger, Service Occupations Cluster/Hospitality Services Teacher, from BS+24/VII+24 to M/MEQ/BEQ on the LCTIEA/PSEA/NEA salary guide, effective July 1, 2018.

3. The horizontal move on the salary scale for Robert Hudoka, Culinary Arts Teacher, from BS+24/VII+24 to M/MEQ/BEQ on the LCTIEA/PSEA/NEA salary guide, effective July 1, 2018.

14. Personnel Action: Suspension

Subject: A. Personnel Action; Suspension

Meeting: Oct 24, 2018 - Joint Operating Committee Meeting

Category: 14. Personnel Action: Suspension

Access: Private

Type: Action

Recommended Action: The Joint Operating Committee (JOC) will be asked to approve/accept:

Admin Content:
1. A three-day suspension without pay for employee #006068 beginning October 24, 2018.
15. Personnel Action: Severance

Subject A. Personnel Action: Severance
Meeting Oct 24, 2018 - Joint Operating Committee Meeting
Category 15. Personnel Action: Severance
Access Private
Type Action
Recommended Action The Joint Operating Committee (JOC) will be asked to approve/accept:

Admin Content
1. Severance payment in the amount of $11,988.75 to be deposited into a 403B account on behalf of Sharon Maletsky in accordance with Article XVII.B of the LCTIEA/PSEA/NEA negotiated agreement.

2. A total severance amount of $36,500.00 to be deposited into a 403B account on behalf of Dr. Rita Tatusko in accordance with Item #6.K of the Act 93 agreement (Retirement/Severance Plan) in monthly payments of $1,500 until total severance amount is paid in full.

16. Personnel Action: Support Staff

Subject A. Personnel Action: Support Staff
Meeting Oct 24, 2018 - Joint Operating Committee Meeting
Category 16. Personnel Action: Support Staff
Access Private
Type Action (Consent)
Recommended Action The Joint Operating Committee (JOC) will be asked to approve:

Admin Content
1. Keri Kromer as Student Services Administrative Assistant (Full-time) at a rate of $17.69 per hour effective October 25, 2018.

17. Personnel Action: Substitutes

Subject A. Personnel Action: Substitutes
Meeting Oct 24, 2018 - Joint Operating Committee Meeting
Category 17. Personnel Action: Substitutes
Access Private
Type Action
Recommended Action The Joint Operating Committee will be asked to approve/accept the following:

Admin Content
When working as substitutes the individuals are considered employees-at-will without tenure rights under the School Code. The administration may delete substitutes from the approved list at any time for any reason during the school year.

https://www.boarddocs.com/pa/ctj/Board.nsf/Private?open&login#
1. Michele Stanley to be added to the 2018/2019 Miscellaneous Substitute list as a Substitute Food Service Worker effective October 25, 2018 at the approved rate of $11.00 per hour.

2. Jessica Dalton to be added to the appropriate 2018/2019 Substitute lists as a Substitute Health Officer, Substitute Health Assistant and Substitute Teacher effective October 25, 2018 at the approved Substitute Teacher rate.

3. The following personnel to be added to the 2018/2019 Substitute Secretary list as Substitute Secretaries at the approved rate of $13.00 per hour:
   - Ann Reinhart - effective date October 25, 2018
   - Darlene Altrichter - effective October 16, 2018
   - Audra Horwith - effective October 25, 2018

**18. Personnel Action: Curriculum**

**Subject**  
A. Personnel Action: Curriculum

**Meeting**  
Oct 24, 2018 - Joint Operating Committee Meeting

**Category**  
18. Personnel Action: Curriculum

**Access**  
Private

**Type**  
Action

**Recommended Action**  
The Joint Operating Committee will be asked to approve the following:

**Admin Content**
1. Payment to the following teachers for a maximum of five (5) hours each to complete required documentation necessary for the Pennsylvania Builders Association (PBA) Endorsement of their respective program. Teachers will be paid at the hourly curriculum rate of $34.00 per hour and costs will be covered by the Curriculum Budget.

   - John Wynn – Building Trades Maintenance
   - Steven Ring – Building Trades Maintenance
   - Matthew Welsh – Cabinetmaking & Millwork
   - James Geist – Carpentry
   - Thomas Shirkness – Carpentry
   - Michael Monkiewicz – Electrical Technology
   - Louis Pachella – Electrical Technology
   - Kevin Keeler – Heating/ Air Conditioning & Refrigeration
   - Garrett Tweed – Masonry
   - Keith Lyons – Painting and Decorating
   - Kenneth Midgett – Plumbing and Heating

**19. Committee Reports: Personnel & Salary**

**Subject**  
A. Personnel & Salary - Robert E. Smith, Jr., Co-Chair

**Meeting**  
Oct 24, 2018 - Joint Operating Committee Meeting

**Category**  
19. Committee Reports: Personnel & Salary

**Access**  
Private

**Type**  
Action

**Recommended Action**  
The Joint Operating Committee will be asked to approve/accept:

**20. Committee Reports: Business & Finance**
A. Business & Finance Committee - David M. Kennedy, Co-Chair

Meeting Oct 24, 2018 - Joint Operating Committee Meeting

Category 20. Committee Reports: Business & Finance

Access Private

Type Action

Recommended Action Business & Finance Committee will report and the JOC will be asked to approve the following:

Admin Content
1. The write-off of student lunch debt effective October 16, 2018 in the amount of $55.95 for balances that occurred when the student’s lunch status had expired and the new status had not yet been assigned. (Attachment)

2. To sell to Central Westmoreland Career and Technology Center, 240 Arona Road, New Stanton, PA 15672 utilizing the “Private Negotiated Sale” option of Policy 706.1 – Disposal/Sale of Surplus School Property three (3) 2001 model light towers for $100 for all. These items are located at CWCTC from when LCTI operated a CDL program which has now closed. All three light towers do not run however the last time they did run, the lights worked. The vehicle identification numbers are as follows: VIN #5D8LC14161B1000335, VIN #5D8LC14161B000341, VIN #5D8LC14161B000209.(Attachment)

Administrative File Attachments
October 2018 Student Debt writeoff.pdf (74 KB)
October 2018 Light Tower Descriptions - AE CW.pdf (596 KB)

21. Policy Committee

A. Policy Committee

Meeting Oct 24, 2018 - Joint Operating Committee Meeting

Category 21. Policy Committee

Access Private

Type Action, Information

Recommended Action The Joint Operating Committee will review and be asked to approve the second reading policies:

Admin Content
1. The following policies are for Review:
   a. Policy #210.1 – Possession/Use of Asthma Inhalers/Epinephrine Auto-Injectors
   b. Policy #304.1 – Pre-Employment Drug Testing

   The following policies are being combined with Policy #304.1 and considered for deletion
   c. Policy #404.1 – Pre-Employment Drug Testing-Support Employees
   b. Policy #504.1 – Pre-Employment Drug Testing-Professional Employees

2. The following policies are for a First Reading:
   a. Policy #210 – Use of Medications
   b. Policy #815 – Acceptable Use of the Communication and Information System

3. The following policies are for a Second Reading and approval:
   a. Policy #229 – Student Fun-Raising
   b. Policy #237 – Electronic Devices
22. Committee Report: Public Relations

<table>
<thead>
<tr>
<th>Subject</th>
<th>A. Committee Report: Public Relations</th>
</tr>
</thead>
<tbody>
<tr>
<td>Meeting</td>
<td>Oct 24, 2018 - Joint Operating Committee Meeting</td>
</tr>
<tr>
<td>Category</td>
<td>22. Committee Report: Public Relations</td>
</tr>
<tr>
<td>Access</td>
<td>Private</td>
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<tr>
<td>Type</td>
<td>Information</td>
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</tbody>
</table>

Admin Content
The Public Relations Committee will give their report.

23. Committee Report: Education Committee

<table>
<thead>
<tr>
<th>Subject</th>
<th>A. Education Committee: Education Committee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Meeting</td>
<td>Oct 24, 2018 - Joint Operating Committee Meeting</td>
</tr>
<tr>
<td>Category</td>
<td>23. Committee Report: Education Committee</td>
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<tr>
<td>Access</td>
<td>Private</td>
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<tr>
<td>Type</td>
<td>Information</td>
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</tbody>
</table>

Admin Content
The Education Committee will give their report.

24. Occupational Advisory Council Members

<table>
<thead>
<tr>
<th>Subject</th>
<th>A. Occupational Advisory Council Members</th>
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<tbody>
<tr>
<td>Meeting</td>
<td>Oct 24, 2018 - Joint Operating Committee Meeting</td>
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<tr>
<td>Category</td>
<td>24. Occupational Advisory Council Members</td>
</tr>
<tr>
<td>Access</td>
<td>Private</td>
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<td>Type</td>
<td>Action</td>
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</tbody>
</table>

Recommended Action
The Joint Operating Committee (JOC) will be asked to approve the following Occupational Advisory Council members:

Admin Content
1. To add the following members effective October 24, 2018:
   - Chip Hausman - Auto Body Collision Repair Technology
   - Nicole Schaffer - Cosmetology
   - Mark Muszynski - Culinary Arts
   - Kimberly Fultorak - Exercise Science and Rehabilitation Services

https://www.boarddocs.com/ps/lcl/Board.nsf/Private?open&login#
2. To remove the following members effective September 26, 2018:
   - Daniel Miller - Diesel
   - Zach Wehr - Masonry

25. Conferences

Subject          A. Conferences
Meeting          Oct 24, 2018 - Joint Operating Committee Meeting
Category         25. Conferences
Access           Private
Type             Action

Recommended Action The Joint Operating Committee (JOC) will be asked to approve the following:

Admin Content
1. Jennifer Jones to attend the Teacher Cadet Fall Renewal Conference on November 14-16, 2018 at the Double Tree Resort by Hilton, Myrtle Beach, SC. The total cost of the conference to LCTI will be $1,179.84 for registration, hotel and travel expenses. Costs to be paid by the Curriculum Budget. **Substitute costs estimated at $435.00, to be paid by the General Fund.**

2. Jeffrey Doll to attend the Cleaning Management Institute (CMI) Supervisors & Management Boot Camp being held on December 11-12, 2018 at the JW Marriott Hotel in Las Vegas, NV. This conference supports the Digital Badge initiative. The total cost of the conference to LCTI will be $2,159.68 for registration, hotel, and travel expenses. Costs to be paid by the Curriculum Budget. **Substitute costs estimated at $580.00, to be paid by the General Fund.**

3. Elaine Beam, Kelly Cahoon, and Stacie Knehr Kutz to attend the Pete & C Conference on February 10-13, 2019 at the Hershey Hotel & Lodge, Hershey, PA. The total cost of the conference to LCTI will be $2,086.52 for registration, hotel and travel expenses. The Curriculum Budget will cover this cost. **Substitute costs estimated at $435.00, to be paid by the General Fund.**

4. Jeffrey Doll, Indoor/Outdoor Maintenance Instructor, FFA Advisor, to attend the FFA National Leadership Conference from October 23-27, 2018 at the Marriott Courtyard Castleton, Indianapolis, IN. The total cost to LCTI is $1,194.17 plus **substitute costs estimated at $580.00.**

5. Elaine Beam, Administrative Office Technology Instructor, FBLA Advisor, to attend the PA FBLA Leadership workshop from November 4-5, 2018 at Kalahari Resorts & Convention Center, Pocono Manor, PA. The total cost to LCTI is $277.50 plus **substitute costs estimated at $145.00.**

The bolded items below have been amended from the September agenda:
1. **Kristin Applegate, Cyndee Barkley and Thomas Lesisko** to attend the Program of Study Task Alignment Regional workshop on **October 25, 2018 at the Holiday Inn, Breinigsville, PA.** There is no cost to LCTI for this conference. **Substitute costs estimated at $290.00.**

2. **Kevin Ferenchak and Kevin Keeler** to attend the Program of Study Test Alignment Regional workshop on **October 26, 2018 at the Red Lion Inn, Harrisburg, PA.** There is no cost to LCTI for this conference. **Substitute costs estimated at $290.00.**

3. **Joseph Peregrin and Donna Reed** to attend the Program of Study Test Alignment Regional workshop on **October 18, 2018 at the Days Inn, State College, PA.** There is no cost to LCTI for this conference. **Substitute costs estimated at $290.00.**

26. Bid Recommendations

Subject          A. Bid Recommendations
Meeting          Oct 24, 2018 - Joint Operating Committee Meeting
Category         26. Bid Recommendations
Access: Private
Type: Action

Recommended Action: The Joint Operating Committee will be asked to approve the following:

Admin Content
1. The Bid Recommendations (Attachment)

Administrative File Attachments
October 2018 Bid Recommendations.pdf (278 KB)

27. Budget Transfers

Subject: A. Budget Transfers
Meeting: Oct 24, 2018 - Joint Operating Committee Meeting
Category: 27. Budget Transfers
Access: Private
Type: Action

Recommended Action: The Joint Operating Committee will be asked to approve the following:

Admin Content
1. The 2018-2019 Budget Transfers (Attachment)

Administrative File Attachments
October 2018 Budget Transfers.pdf (447 KB)

28. List of Bills

Subject: A. List of Bills
Meeting: Oct 24, 2018 - Joint Operating Committee Meeting
Category: 28. List of Bills
Access: Private
Type: Action

Recommended Action: The Joint Operating Committee will be asked to approve the following:

Admin Content
1. The List of Bills (Attachment)

Administrative File Attachments
October 2018 List of Bills.pdf (157 KB)

29. Financial Reports

Subject: A. Financial Reports
Meeting: Oct 24, 2018 - Joint Operating Committee Meeting

Category: 29. Financial Reports

Access: Private

Type: Action

Recommended Action: The Joint Operating Committee will be asked for their acceptance of the following financial reports:

Admin Content:
1. Combined Treasurer's Report (Attachment FR#1)
2. Investment Report (Attachment FR#2)
3. Term Investment Detail Report (Attachment FR#3)
5. Revenue Summary Report - General Fund (Attachment FR#5)
6. Expenditure Summary Report - General Fund (Attachment FR#6)
7. Revenue Summary Report - Academic Center Fund (Attachment FR#7)
8. Expenditure Summary Report - Academic Center Fund (Attachment FR#8)
10. Student Activity Report (Attachment FR#10)

Administrative File Attachments:
- October 2018 Combined Treasurers Report Attach FR#1.pdf (51 KB)
- October 2018 Investment Report Attach FR#2.pdf (63 KB)
- October 2018 Term Investment Detail Report Attach FR#3.pdf (62 KB)
- October 2018 Revenue Summary Report General Operating Fund Attach FR#5.pdf (41 KB)
- October 2018 Expenditure Summary Report General Operating Fund Attach FR#6.pdf (52 KB)
- October 2018 Revenue Summary Report Academic Center Fund Attach FR#7.pdf (40 KB)
- October 2018 Expenditure Summary Report Academic Center Fund Attach FR#8.pdf (46 KB)
- October 2018 Student Activity Report Attach FR#10.pdf (54 KB)

30. Miscellaneous

Subject: A. Kiker Learning Instructional Technology & Design

Meeting: Oct 24, 2018 - Joint Operating Committee Meeting

Category: 30. Miscellaneous

Access: Private

Type: Action

Recommended Action: The Joint Operating Committee will be asked to approve:

Admin Content:
1. Payment to Kiker Learning Instructional Technology & Design for one (1) day of Google EDU Training to be presented on March 8, 2019. Total cost of $2,750.00 to be paid by the Curriculum Budget.

Subject: B. Joint Operating Committee Seats for 2019

Meeting: Oct 24, 2018 - Joint Operating Committee Meeting

Category: 30. Miscellaneous

Access: Private
Recommended Action

The Joint Operating Committee will be asked to approve:

Admin Content

1. To approve the appointment of the twenty-one (21) Joint Operating Committee seats for 2019 based on market values as per information supplied by the State Tax Equalization Board (Attachment)

<table>
<thead>
<tr>
<th>Participating School District</th>
<th>Seats</th>
</tr>
</thead>
<tbody>
<tr>
<td>Allentown</td>
<td>3</td>
</tr>
<tr>
<td>Catasauqua</td>
<td>1</td>
</tr>
<tr>
<td>East Penn</td>
<td>4</td>
</tr>
<tr>
<td>Northern Lehigh</td>
<td>1</td>
</tr>
<tr>
<td>Northwestern Lehigh</td>
<td>1</td>
</tr>
<tr>
<td>Parkland</td>
<td>6</td>
</tr>
<tr>
<td>Salisbury</td>
<td>1</td>
</tr>
<tr>
<td>Southern Lehigh</td>
<td>2</td>
</tr>
<tr>
<td>Whitehall-Coplay</td>
<td>2</td>
</tr>
</tbody>
</table>

2. Mr. Frankenfield needs to form a Nomination Committee for the re-election of Chairman & Vice-Chairman in the December re-organization meeting.

Administrative File Attachments
October 2018 Twenty-one (21) JOC Seat Calculation for 2019.pdf (21 KB)

Subject

C. Wellness Committee

Meeting
Oct 24, 2018 - Joint Operating Committee Meeting

Category
30. Miscellaneous

Access
Private

Type
Action

Recommended Action

The Joint Operating Committee will be asked to approve:

Admin Content

1. The following Wellness Committee Members:

| a. JOC Member                      | Lisa Roth, Parkland School District |
| b. LCT Administrators              | Dr. Tim Rushton, Executive Director  
                                        | Kurt Adam, Director of Career & Technical Education |
| c. LCTI Faculty                    | Precious Petty, Public Relations Coordinator  
                                        | Cyndee Barkley, Marketing & Business Education Teacher |
| d. LCTI Food Service               | Pam Hittinger, Cafeteria Supervisor |
| e. Member of the Public            | Dr. Anthony Naradko |
| f. Parent                          | Amanda Knowles |
| g. School Health Officer           | Danielle Sodl |
| h. Students                        | Nancy Eskander (Dental), Paige Knowles (Plumbing) |
| i. Vendor                          | Dan Spence, Feesser's |
| j. Wellness/Fitness                | Kelly Bracetty, Wellness/Fitness Teacher |

Subject

D. Camp LCTI

Meeting
Oct 24, 2018 - Joint Operating Committee Meeting

Category
30. Miscellaneous

Access
Private
Recommended Action: The Joint Operating Committee will be asked to approve:

Admin Content:
1. The operation of Camp LCTI 2019 for the proposed dates of Session #1: June 17, 18, 19, 20 and 21, 2019 and Session #2: June 24, 25, 26, 27, and 28, 2019 with June 14, 2019 for Camp LCTI Open House.

31. New Business

Subject: A. New Business
Meeting: Oct 24, 2018 - Joint Operating Committee Meeting
Category: 31. New Business
Access: Private

32. Adjournment

Subject: A. Meeting Adjourned
Meeting: Oct 24, 2018 - Joint Operating Committee Meeting
Category: 32. Adjournment
Access: Private

Recommended Action: The Joint Operating Committee meeting will be adjourned.

Admin Content: Meeting adjournment.

33. Next Meeting

Subject: A. Next Meeting Date
Meeting: Oct 24, 2018 - Joint Operating Committee Meeting
Category: 33. Next Meeting
Access: Private

Admin Content: The Committee of the Whole meeting will be held on November 19, 2018 at 5:30 pm in the JOC Board Room at which time Herbein+Company, Inc. will present the LCTI audit results as of June 30, 2018. In addition, the Administrative Team will present the 2019-2020 budget.

The next meeting of the Joint Operating Committee will be Wednesday, December 12, 2018.