JOINT OPERATING COMMITTEE MEETING

Minutes of the April 24, 2019

1. **Call to Order, Roll Call**
   
The meeting was called to order by Joint Operating Committee Vice Chairperson, Frank Frankenfield, at 7:49p.m. in the JOC Board Room.

   Present at the meeting were: Mr. Bold, Mr. Byrd, Mr. Champagne, Ms. Conover, Ms. Desai, Ms. Facchiano, Mr. Fedorcha, Mr. Frankenfield, Mr. Hein, Mr. Kennedy, Ms. Maritch, Ms. Parsons, Mr. Rex, Ms. Roth, Mr. Shields and Mr. R. Smith.

   Also present at the meeting were: Dr. Rushton, Mrs. Bader, Mr. Miller, Ms. Brna, Mr. Adam, Dr. Greenawalt, Ms. Loeffler, Ms. Heil, Mr. Midgett, Mr. Baylog, Mr. Troxell, Mr. Thomson, Mr. Staack, Mr. Shaner, Ms. Weigman, Mr. Tweed and Student Representative Joseph Moravek and his parents.

2. **Pledge of Allegiance**
   
Mr. Frankenfield led the Joint Operating Committee, staff and guests in the Pledge of Allegiance.

3. **Courtesy of the Floor**
   
Mr. Frankenfield welcomed guests and asked if anyone had anything to bring to the attention of the Board.

4. **Approval of the March 27, 2019 Meeting Minutes**
   
Mr. Bold moved, seconded by Mr. R. Smith to approve the minutes from the March 27, 2019 JOC meeting.

   The motion was unanimously approved as follows:

   In favor: (16) ... Bold, Byrd, Champagne, Conover, Desai, Facchiano, Fedorcha, Frankenfield, Hein, Kennedy, Maritch, Parsons, Rex, Roth, Shields and R. Smith.

   Opposed: (0) ...

5. **Chairperson Report — Frank Frankenfield**
   
Mr. Frankenfield reported that Personnel and Salary, Business and Finance, Public Relations, Education Committee, Policy Committee, JOC Seat Calculation committees met prior to the meeting and an Executive Session was held to discuss personnel items and legal issues.
6. **Student Representative’s Report**
Dr. Rushton introduced April Student Representative Joseph Moravek to the JOC.
Mr. Moravek is a senior from Whitehall High School enrolled in our Masonry program
and is a representative of SkillsUSA.

7. **Administrative Report**
Dr. Rushton:

A. **Welding Lab Update**

Dr. Rushton gave the group an update on the welding lab:
- Shop drawings, submittals and preconstruction is 98% complete
- Underground storm water system, building excavation and compaction is complete.
- Masonry walls/fire walls to start 5/6
- Pre-engineering building steel frame erection the week of 5/22

B. **Acknowledgements**

Dr. Rushton shared with the group several acknowledgements for LCTI personnel:
- Ms. Shannon Williams for a job well done with fifth graders from Western Salisbury Elementary School that had an opportunity for hands on activities at LCTI.
- Mr. Ken Midgett for receiving the “2019 Endorsed Trade Program Outstanding Instructor Awards” from Pennsylvania Builders Association.
- Ms. Regina Naradko for an Honorable Mention in recognition of her commendable contribution in the area of Student Services Programming.

Dr. Rushton reminded the JOC to save date for the SkillsUSA District Signing Day,
Friday, May 10, 2019 at DeSales University.

8. **Grants**

Mr. R. Smith moved, seconded by Mr. Bold to approve:

A. Submission of the 2019 Lehigh County Community Development Block Grant for CDL and Heavy Equipment Operations Training in the amount of $19,500.

B. Acceptance of the Commonwealth of Pennsylvania Teacher in the Workplace Grant for the Digital Badges/Micro-credentialing for Continuous Learning Program from April 1, 2019 through June 30, 2020 in the amount of $49,925.61.

C. Acceptance of the Commonwealth of Pennsylvania Teacher in the Workplace Grant for the Health and Human Services Academy Development Program from April 1, 2019 through June 30, 2020 in the amount of $49,946.72.
Lehigh Career & Technical Institute (LCTI)

The motion was unanimously approved as follows:

In favor: (16) ... Bold, Byrd, Champagne, Conover, Desai, Facchiano, Fedorcha, Frankenfield, Hein, Kennedy, Maritch, Parsons, Rex, Roth, Shields and R. Smith.

Opposed: (0) ...

Mr. Fedorcha moved, seconded by Mr. Kennedy to approve:

9. **Adult Workforce Education: Personnel**

   A. A 90-day probation rate increase for Gene Schmoyer, Tractor Trailer Driving Instructor (Part-time) from $19.50 per hour to $20.00 per hour, effective April 1, 2019.

   B. Appointment of Kenneth Midgett, Adult and Workforce Education Instructor-Plumbing, at a rate of $36.34 per hour effective April 12, 2019 through the end of the 2018/2019 school year.

   C. Thomas Hartnett as Master Plumbers Apprenticeship Instructor at the rate of $60.00 per hour effective April 2, 2019.

10. **Adult Workforce Education: Customized Program Proposals**

   A. The Adult Workforce Education Department to enter into an agreement with Cumru Township Municipal Authority for Heavy Equipment Backhoe Training, 8 hours, at LCTI, one employee, May 1, 2019.

   B. The Adult Workforce Education Department to enter into an agreement with Great Western Services, Inc. for CDL/B Classroom and Driver Training and Testing, 40 hours, at LCTI, minimum 6 - maximum 10 per class, April 9, 2019 through June 30, 2019.

11. **Adult Workforce Education: Miscellaneous**

   A. The Adult Workforce Education Department to enter into an agreement with the Workforce Board Lehigh Valley (WBLV) to participate in the State Local Internship Program/SLIP. Five LCTI students will be employed by the WBLV to work at LCTI, 37.5 to 40 hours per week, for a period of 8 weeks from June 17, 2019 to August 30, 2019. The cost to LCTI is $800.00 per intern, for a total of $4,000.00 to be covered by Adult Education budget. LCTI will interview and elect the interns. If an intern does not work the entire 8 weeks, the WBLV will issue a $100.00 per week refund to LCTI.

12. **Personnel Action: Resignations**

   A. To accept the resignation of Ellen Reichling, Secretary to the Academic Center Principal (Part-time position), effective April 1, 2019.
B. To accept the resignation of Zachary Schreffler, Technology Assistant (part-time), effective April 18, 2019.

C. To accept the resignation, due to retirement of Jonathan Yeakel, Mathematics Teacher, effective May 25, 2019.

D. To accept the resignation of Summer Page, Cosmetology Teacher, effective June 19, 2019.

E. To accept the resignation, due to retirement, of Daniel Kotran, Supervisor/Facilities Engineer effective August 30, 2019.

F. Change the resignation date for Gail Moyer, Secretary to the Director of Curriculum and Instruction, from April 25 to April 12, 2019.

G. The resignation, due to retirement, of Andrew Megna, Adult and Workforce Education Instructor - Electromechanical/Mechatronics (Part-time position) effective April 16, 2019.

H. The resignation, due to retirement, of Linda Stankas, Early Care and Education of Young Children Teacher, effective August 30, 2019.

I. The resignation of JoAnn Pilston, Benefits/Personnel Specialist, effective May 22, 2019.

13. Personnel Action: Leave of Absence

A. Seven and one-half (7.5) deductible days for Robin Chappelear, Secretary to Director of Postsecondary and Workforce Education on March 13, 14, 15 and April 8-12, 2019. These days are in addition to the five deductible days already approved by Dr. Rushton per Policy #539 and 10 weeks of unpaid leave in the fall. (These days are covered under FMLA).

B. Continuation of unpaid leave for Edward Rodriguez, Custodian, effective March 29, 2019 through May 10, 2019. (This leave is covered under FMLA.)

14. Personnel Action: Change of Status

A. Regular status for Keri Kromer, Student Services Administrative Assistant, effective March 27, 2019. Ms. Kromer successfully completed her 90-day probationary period.

B. Regular status for Adam Boyd, Part-time Custodian, effective April 4, 2019. Mr. Boyd successfully completed his 90-day probationary period.
15. **Personnel Action: Severance**
   
   A. Severance payment in the amount of $19,070.00 for Jonathan Yeakel in accordance with the Article XVII.B of the LCTIEA/PSEA/NEA negotiated agreement.

16. **Personnel Action: Administrative Staff**
   
   A. The appointment of Mr. Dipal Kapadia to the position of Supervisor of Technology, a 12-month, Act 93 position effective no later than June 25, 2019 at a salary of $120,000 for the 2018/2019 school year (prorated) and $120,000 for the 2019/2020 school year.

17. **Personnel Action: Substitutes**

   *When working as substitutes the individuals are considered employees-at-will without tenure rights under the School Code. The administration may delete substitutes from the approved list at any time for any reason during the school year.*

   A. The appointment of Haidy Soto to the position of Category B Short Term Substitute Pre-Engineering Teacher, effective April 9, 2019 until further notice but no later than the end of the 2018/2019 School Year. Ms. Soto will be paid at the substitute rate of $210.00 per day with no fringe benefits.

   B. The following personnel to be added to the 2018/2019 Substitute Instructional Assistant list effective March 20, 2019 at the approved rate of $13.50 per hour:
      - Valerie Hoyer

   C. The resignation of Stephanie Funk, Substitute Teacher, effective April 17, 2019.

18. **Personnel Action: Mentor**

   A. The appointment of the following personnel as Mentor Teacher from April 9, 2019 through the end of the 2018/2019 school year in Lehigh Career & Technical Institute’s Induction Plan at a stipend rate of $850.00 (prorated)
      - Claude Kohl (Haidy Soto – Category B Short-term Substitute Pre-Engineering)

19. **Personnel Action: Summer Staff**

   A. William Purcell, Print Technology/Graphic Imaging Teacher, to complete print production assignments and supervise work study students for a maximum of 252 hours at the JOC approved Non-Instructional Duties Rate - Level 1 for 2018/2019 of $29.15 per hour effective June 20 – 28, 2019 and the JOC approved Non-Instructional Duties Rate - Level 1 for 2019/2020 (rate TBD) effective July 1 – August 16, 2019. Mr. Purcell will be supervised by Mr. Kurt Adam.
B. Jeffrey Doll, Indoor-Outdoor Maintenance Teacher, to complete landscape maintenance assignments and supervise summer work study students for a maximum of 252 hours at the JOC approved Non-Instructional Duties Rate – Level 2 for 2018/2019 of $33.65 per hour effective June 20 – 28, 2019 and the JOC approved Non-Instructional Duties Rate – Level 2 for 2019/2020 (rate TBD) effective July 1 – August 16, 2019. Mr. Doll will be supervised by Mr. Kurt Adam or Mr. Sean Will.

C. Keith Lyons, Painting & Decorating Teacher, to complete painting assignments and supervise summer work study students for a maximum of 252 hours at the JOC approved Non-Instructional Duties Rate - Level 2 for 2018/2019 of $33.65 per hour effective June 20 – 28, 2019 and the JOC approved Non-Instructional Duties Rate – Level 2 for 2019/2020 (rate TBD) effective July 1 – August 16, 2019. Mr. Lyons will be supervised by Mr. Kurt Adam or Mr. Sean Will.

D. Frank Dibilio, Intervention Assistant to the Principal, to perform inventory and auction duties, as needed, effective July 1, 2019 to August 20, 2019 for a maximum of 392 hours at his JOC approved Intervention Assistant hourly rate (rate designated when school is not in session). Mr. Dibilio will be supervised by Mr. Adam.

E. John Shaner, Material Handling Teacher, to operate a forklift in preparation for and during the auction scheduled for July 20, 2019 for up to 14 hours at the JOC approved Non-Instructional Duties Rate Level 1 for 2019/2020 (rate TBD). Mr. Shaner will be supervised by Mr. Kurt Adam.

20. Personnel Action: Miscellaneous

A. Stephen Monastra, Supervisor of Career & Technical Education/Coordinator of Special Projects to work five (5) days during the summer months in the 2019/2020 school year for the purpose of grant work for the 2019/2020 school year. Mr. Monastra will be paid at his per diem rate.

B. Regina Naradko, Guidance Counselor, for development of the master schedule and scheduling of students from April 13, 2019 to June 29, 2019, totaling 7 days to be paid at her per diem rate. Ms. Naradko is to be supervised by Grace Loeffler.

C. Keri Kromer, Student Services Administrative Assistant, for the data entry of student applications from April 13, 2019 to June 29, 2019, totaling 7 days to be paid at her JOC approved rate plus overtime as required. Ms. Kromer is to be supervised by Grace Loeffler.

D. Stephen Monastra, Supervisor of Career and Technical Education/Coordinator of Special Projects, to coordinate and supervise Camp LCTI 2019 from June 27 - 28, 2019 at his JOC-approved per diem rate. Mr. Monastra will be supervised by Mr. Adam.
E. Danielle Sodl, Health Officer, to complete Health Room Services during Camp LCTI 2019 Open House on June 13, 2019 for 1.5 hours at her JOC-approved hourly rate. Mrs. Sodl will be supervised by Mr. Monastra.

The motion was unanimously approved as follows:

In favor: (16) ... Bold, Byrd, Champagne, Conover, Desai, Facchiano, Fedorcha, Frankenfield, Hein, Kennedy, Maritch, Parsons, Rex, Roth, Shields and R. Smith.

Opposed: (0) ...

21. **Curriculum**

Mr. Bold moved, seconded by Mr. Champagne to approve:

A. Payment to Kelly Cahoon for facilitating and preparing the Induction Workshops held on January 14, 2019, March 11, 2019, and April 8, 2019. A total of 4.5 hours will be paid at the facilitator rate of $45.00 per hour. Costs to be paid by the Curriculum Budget.

B. Payment to Kathy Khanuja and Garrett Tweed for facilitating and preparing the Induction Workshop held on February 11, 2019. A total of 1.5 hours each will be paid at the facilitator rate of $45.00 per hour. Costs to be paid by the Curriculum Budget.

C. Payment to Martha Figueroa for facilitating and preparing a workshop, supporting English Language Learners in Your Classroom, held on March 11, 2019. A total of one hour will be paid at Ms. Figueroa’s hourly rate of $37.97. Cost to be paid by the Curriculum Budget.

D. Payment to Jillian Maletsky for work on the CNA Self-Study audit report. A total of four (4) hours will be paid at the hourly 2018/2019 curriculum rate of $34.00 per hour. Cost to be paid by the Curriculum Budget.

The motion was unanimously approved as follows:

In favor: (16) ... Bold, Byrd, Champagne, Conover, Desai, Facchiano, Fedorcha, Frankenfield, Hein, Kennedy, Maritch, Parsons, Rex, Roth, Shields and R. Smith.

Opposed: (0) ...

22. **Committee Reports: Personnel & Salary**

Mr. R. Smith had no report tonight.

23. **Committee Reports: Business & Finance**

Mr. Kennedy moved, seconded by Mr. Fedorcha to approve:
Lehigh Career & Technical Institute (LCTI)

A. The Builders Risk policy for the Welding Addition project from Liberty Mutual Insurance in the amount of $5,072.00 effective April 25, 2019.

Note: another quote was received in the amount of $5,000.00 however the deductible was 2.5 times greater than the recommended policy.

The motion was unanimously approved as follows:

In favor: (16) ... Bold, Byrd, Champagne, Conover, Desai, Facchiano, Fedorcha, Frankenfield, Hein, Kennedy, Maritch, Parsons, Rex, Roth, Shields and R. Smith.

Opposed: (0) ...

24. Committee Report: Policy Committee

Ms. Roth gave the Policy Committee report.

A. The following policy is for review:

- Policy #004 - Membership
- Policy #249 - Bullying/Cyberbullying
- Policy #717 - Fitness Center

B. The following policy is for a First Reading:

- Policy #626.2 - Allowability of Costs - Federal Programs (NEW)
- Policy #626.3 – Attachment Cash Management – Federal Programs (NEW)
- Policy #626.4 – Attachment Costs Obligations Property – Federal Programs (NEW)
- Policy #626.5 – Procurement – Federal Programs
- Policy #626.6 – Subrecipient Monitoring – Federal Programs (NEW)

25. Committee Report: Public Relations

Ms. Maritch gave the Public Relations report.

A. Senior Night Recognition save-the-date emails have been sent and we will mail invitations will go out end of April. The Senior Recognition Night webpage is also up and running at lcti.org. They are making good progress in efforts to line up students speakers and so far, U.S. Representative Susan Wild, Pennsylvania Deputy Secretary for Workforce Development Eileen Cipriani, and Pennsylvania Education Secretary Pedro Rivera have agreed to record video message.

B. Production continues on our latest round of marketing videos for the Academic Center.
26. **Committee Report: Education Committee**

Ms. Parsons gave the Education Committee report.


B. May is Mental Health Awareness Month.

C. A discussion how to proceed with the Emerging Health Professionals Wait List for 2019-2020.

27. **Occupational Advisory Council Members**

Mr. Fedorcha moved, seconded by Mr. R. Smith to approve:

A. To add the following new members effective April 24, 2019:

   - Cosmetology
     - Patricia McAdams-Burt

   - Emerging Health Professionals/CAP Health Occupations-Health Related Technology
     - Brenda Fallon

   - Heating/Air Conditioning & Refrigeration (HVAC)
     - Michael Pieson

   - Heavy Equipment Operations & Preventive Maintenance
     - Bradley Csonotos

B. To remove the following members effective April 24, 2019:

   - Carpentry
     - Brian Carl
     - Paul Myers

   - Cosmetology
     - Stacy Way

   - Electrical Technology
     - Justin Grimshaw

   - Emerging Health Professionals/CAP Health Occupations-Health Related Technology
     - Margaret Hadinger
     - Nicole Hartman
     - Lisa Hughes
Lehigh Career & Technical Institute (LCTI)

- Heating/Air Conditioning & Refrigeration (HVAC)
  - Philip Ginder
  - Bryan Sandt

- Heavy Equipment Operations & Preventive Maintenance
  - Jason Groff
  - Steven Luckenbill
  - Keith Malcolm
  - Joseph Reiter

- Masonry
  - James Richards

- Marketing & Business Education or Culinary Arts
  - Sharon Macko

- SOC Family & Consumer Sciences/Human Sciences, Other Hospitality & Indoor/Outdoor Maintenance
  - Kimberly Trobetsky
  - Shannon Birosik

- Supply Chain Management & Logistics
  - Michael Serafin

The motion was unanimously approved as follows:

In favor: (16) … Bold, Byrd, Champagne, Conover, Desai, Facchiano, Fedorcha, Frankenfield, Hein, Kennedy, Maritch, Parsons, Rex, Roth, Shields and R. Smith.

Opposed: (0) …

28. **Conferences**

Mr. Bold moved, seconded by Mr. Champagne

A. Jennifer Jones and Janice Lucas, FCCLA Advisors, to attend the FCCLA 2019 National Leadership Conference from June 27 – July 5, 2019 in Anaheim, California. The total cost of the conference to LCTI is $7,255.68. A substitute is not needed. The LCTI General Fund will cover all costs.

B. Kelly Cahoon, Jonell Kiechel, Michaelina Greenawalt, and Heather Mariotti to attend the SREB High Schools That Work Conference 2019 at the Baltimore Convention Center, Baltimore, MD. The total cost of the conference to LCTI will be $5,482.32 for registration, hotel and travel expenses. Costs to be paid by the Curriculum Budget.
The motion was unanimously approved as follows:

In favor: (16) ... Bold, Byrd, Champagne, Conover, Desai, Facchiano, Fedorcha, Frankenfield, Hein, Kennedy, Maritch, Parsons, Rex, Roth, Shields and R. Smith.

Opposed: (0) ...

Mr. R. Smith moved, seconded by Ms. Conover to approve:

29. **Bid Recommendations:**
   
   A. Approval of Bid Recommendations (Attachment)

30. **Budget Transfers**
   
   A. Approval of 2018-2019 Budget Transfers (Attachment)

31. **List of Bills**
   
   A. The List of Bills (Attachment)

The motion was unanimously approved as follows:

In favor: (16) ... Bold, Byrd, Champagne, Conover, Desai, Facchiano, Fedorcha, Frankenfield, Hein, Kennedy, Maritch, Parsons, Rex, Roth, Shields and R. Smith.

Opposed: (0) ...

32. **Financial Reports**

Mr. Bold moved, seconded by Mr. R. Smith to approve:

   A. Combined Treasurer’s Report (Attachment FR #1)
   B. Investment Report (Attachment FR #2)
   C. Term Investment Detail Report (Attachment FR #3)
   D. Capital Projects 2017B Fund Investment Report (Attachment FR#4)
   E. Revenue Summary Report - General Operating Fund (Attachment FR #5)
   F. Expenditure Summary Report - General Operating Fund (Attachment FR #6)
   G. Revenue Summary Report - Academic Center Fund (Attachment FR #7)
   H. Expenditure Summary Report - Academic Center Fund (Attachment FR #8)
   J. Welding Lab Construction Detail Report (Attachment FR#10)
   K. Bond Fund Budget Sources & Uses by Month – 2017B Proceeds (Attachment FR#11)
   L. Student Activity Report – (Attachment FR#12)
The motion was approved as follows:

In favor: (15) ... Bold, Byrd, Champagne, Conover, Desai, Facchiano, Fedorcha, Frankenfield, Hein, Kennedy, Maritch, Parsons, Roth, Shields and R. Smith.

Abstain: (1) ... (Rex on Attachment FR #10)

Opposed: (0) ...

33. **Miscellaneous**

   **Appointment of Nominating Committee**

   Mr. R. Smith moved, seconded by Mr. Champagne to approve:

   A. Mr. Frankenfield appointed Mr. R. Smith and Mr. Champagne as the Nominating Committee for the May appointment of JOC Treasurer, a one year term.

       *Note: Section 404 of the school code requires an annual election of the Treasurer during the month of May.*

   The motion was unanimously approved as follows:

   In favor: (16) ... Bold, Byrd, Champagne, Conover, Desai, Facchiano, Fedorcha, Frankenfield, Hein, Kennedy, Maritch, Parsons, Rex, Roth, Shields and R. Smith.

   Opposed: (0) ...

   Mr. Bold moved, seconded by Mr. Fedorcha to approve:

   **Surplus Inventory**

   B. The sale of surplus materials, equipment, tools and vehicles at the annual public auction as per Policy 706.1 detailed on the attached list. (Attachment)

       *Note: The board approved the details of the public auction at the January 2019 meeting. Participating school districts are provided the opportunity to bid on the used equipment prior to the auction.*

   **PSBA Delegate Assembly**

   C. The appointment of Mr. Robert E. Smith, Jr. as the voting delegate representing LCTI as the Pennsylvania School Board's Association (PSBA) Delegate Assembly in Hershey, PA on October 16-19, 2019.
## Lehigh Career & Technical Institute (LCTI)

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<th>PSBA School Leadership Conference 2019</th>
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Mr. R. Smith stated he will not put in for his mileage.

**K. L. Fulford Associates, Inc.**

D. To approve the three year contract effective 4/1/2019 with K.L. Fulford Associates, Inc., 412 Fairview Street, Emmaus, PA 18046 to be the LCTI DEP required Licensed Water System Operator and to provide drinking water testing services for weekly coliform testing in the amount of $700.00/month. (Attachment- contract)

**Notes:**
- Prior to this contract, there have been no increases in the rate for this service since 2005 which was $500.00/month.
- An increase in the amount of $200.00/month includes additional testing for the new Revised Total Coliform Rule which requires additional weekly distribution testing/reporting.
- Suburban Labs provides all required DEP annual testing for the facility drinking water. Attachment-DEP Requirements
- A second price was recently obtained from Select Environmental Solutions for services currently provided by Fulford in the amount of $2,000.00/month.

**Clark Hill PLC – Flexible Spending Account**

E. The engagement of Clark Hill PLC, One Commerce Square, 2005 Market Street Philadelphia, PA at the hourly rate of $300.00 per hour to assist LCTI in replacing the Third Party Administrator for the Flexible Spending Accounts (aka Section 125 Cafeteria Plan benefits).

**Textbook/Instructional Media**

F. The purchase of new textbooks and resources for the Mechatronics Program. Costs to be paid from the General Fund.
Lehigh Career & Technical Institute (LCTI)

<table>
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<th>Title of Book</th>
<th>Author</th>
<th>Publisher</th>
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2. The purchase of new textbooks and resources for the Computer Information Technology. Costs to be paid from the General Fund.

<table>
<thead>
<tr>
<th>Title of Book</th>
<th>Author</th>
<th>Publisher</th>
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<th>Cost per Book</th>
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G. **2018/2019 School Calendar Revised**

A. The revised 2018/2019 School Calendar (attachment)

H. **2019/2020 School Calendar**

A. The 2019/2020 School Calendar (attachment)
I. Stratham vs. Lehigh Career & Technical Institute

A. The attached release and settlement agreement for Stratham vs. Lehigh Career & Technical Institute.

The motion was unanimously approved as follows:

In favor: (16) ... Bold, Byrd, Champagne, Conover, Desai, Facchiano, Fedorcha, Frankenfield, Hein, Kennedy, Maritch, Parsons, Rex, Roth, Shields and R. Smith.

Opposed: (0) ...

34. New Business

Mr. Frankenfield thanked Mr. Hein for being Treasurer this past year.

35. Adjournment

Mr. Bold moved, seconded by Mr. R. Smith to adjourn the meeting at 8:15 p.m.

The motion was unanimously approved as follows:

In favor: (16) ... Bold, Byrd, Champagne, Conover, Desai, Facchiano, Fedorcha, Frankenfield, Hein, Kennedy, Maritch, Parsons, Rex, Roth, Shields and R. Smith.

Opposed: (0) ...

Respectfully submitted,

[Signature]

Patricia T. Bader, PCSBA
Business Administrator/Board Secretary