LCTI's Joint Operating Committee (JOC) Meeting
7:30 p.m. in the JOC Board Room
Lehigh Career & Technical Institute
4500 Education Park Drive
Schnecksville, PA 18078
5:00 p.m. - 5:45 p.m. - Policy Committee - Main Office Conference Room
5:00 p.m. - 6:00 p.m. - Business & Finance/Personnel & Salary/Facilities Committee - E108
5:30 p.m. - 6:00 p.m. - Public Relations Committee - JOC Board Room
5:45 p.m. - 6:45 p.m. - Education Committee - LCTI Restaurant
6:00 p.m. - 6:45 p.m. - Dinner - LCTI Restaurant
6:45 p.m. - 7:30 p.m. - Executive Session - JOC Board Room
7:30 p.m. - Joint Operating Committee Meeting - JOC Board Room

1. Call To Order/Roll Call

Subject A. Call to Order by Chairperson and Roll Call Taken
Meeting Jan 22, 2020 - Joint Operating Committee Meeting
Category 1. Call To Order/Roll Call
Access Private
Type Procedural

Admin Content
The Chairperson will call the meeting to order and roll call will be taken.

2. Pledge of Allegiance

Subject A. Chairperson leads the group in the Pledge of Allegiance.
Meeting Jan 22, 2020 - Joint Operating Committee Meeting
Category 2. Pledge of Allegiance
Access Private
Type Procedural

Admin Content
The Chairperson will lead the group in the Pledge of Allegiance.

3. Courtesy of the Floor

Subject A. Courtesy of the Floor
Meeting Jan 22, 2020 - Joint Operating Committee Meeting
Category 3. Courtesy of the Floor
The Chairperson will welcome guests and asks if anyone has anything to bring to the attention of the Board.

### 4. Approval of the Minutes

**Subject**: A. Approval of the December 11, 2019 Meeting Minutes  
**Meeting**: Jan 22, 2020 - Joint Operating Committee Meeting  
**Category**: 4. Approval of the Minutes  
**Access**: Private  
**Type**: Action, Procedural  
**Recommended Action**: Approval of the Meeting Minutes.  
**Admin Content**:  
1. The Chairperson will ask for a motion to approve the Minutes from the December 11, 2019 JOC Meeting.

<table>
<thead>
<tr>
<th>Administrative File Attachments</th>
</tr>
</thead>
<tbody>
<tr>
<td>JOC Minutes December 2019.pdf (6,827 KB)</td>
</tr>
<tr>
<td>JOC Minutes December 2019 Reorganization.pdf (633 KB)</td>
</tr>
</tbody>
</table>

### 5. Chairperson Report

**Subject**: A. Chairperson Report  
**Meeting**: Jan 22, 2020 - Joint Operating Committee Meeting  
**Category**: 5. Chairperson Report  
**Access**: Private  
**Type**: Procedural  
**Admin Content**:  
The Chairperson will give his report.

### 6. Student Representative's Report

**Subject**: A. Student Representative's Report  
**Meeting**: Jan 22, 2020 - Joint Operating Committee Meeting  
**Category**: 6. Student Representative's Report  
**Access**: Private  
**Type**: Information  
**Admin Content**:  
1. **January Student Representative from FCCLA, Gabrielle Howorth, Emmaus High School, will give her report.**

### 7. Administrative Report
### Dr. Rushton - Executive Directors Report

**Dr. Rushton**
- Welding Lab Grand Opening
- District 11 SkillsUSA Championships

**Dr. Greenawalt:**
- Comprehensive Plan Update

**Mr. Travis Serfass**
- Welding Lab Update

### 8. Adult Workforce Education: Customized Program Proposals

<table>
<thead>
<tr>
<th>Subject</th>
<th>A. Adult Workforce Education: Customized Program Proposals</th>
</tr>
</thead>
<tbody>
<tr>
<td>Meeting</td>
<td>Jan 22, 2020 - Joint Operating Committee Meeting</td>
</tr>
<tr>
<td>Category</td>
<td>8. Adult Workforce Education: Customized Program Proposals</td>
</tr>
<tr>
<td>Access</td>
<td>Private</td>
</tr>
<tr>
<td>Type</td>
<td>Action</td>
</tr>
</tbody>
</table>

**Recommended Action**

The Joint Operating Committee (JOC) will be asked to approve the following:

**Admin Content**

1. The Adult Workforce Education Department to enter into an agreement with **Boyle Construction** for Carpentry Training, 75 hours, 10 students, at LCTI, January 15, 2020 to April 29, 2020.

2. The Adult Workforce Education Department to enter into an agreement with **Lehigh Valley International Airport** to develop a written and practical assessment for Maintenance “A” Landscaper, work performed between December 16 and 20, 2019.

3. The Adult Workforce Education Department to enter into an agreement with **Lehigh Valley International Airport** to administer and evaluate the written and practical assessment for Maintenance “A” Landscaper, two employees, January 6 and 8, 2020.

4. **The Adult Workforce Education Department to enter into an agreement with Fed Ex Ground, to provide custom welding training, 16 hours, 10 employees, at LCTI, February 8 and 15, 2020.**

### 9. Adult Workforce Education: Personnel

<table>
<thead>
<tr>
<th>Subject</th>
<th>A. Adult Workforce Education: Personnel</th>
</tr>
</thead>
<tbody>
<tr>
<td>Meeting</td>
<td>Jan 22, 2020 - Joint Operating Committee Meeting</td>
</tr>
<tr>
<td>Category</td>
<td>9. Adult Workforce Education: Personnel</td>
</tr>
</tbody>
</table>
1. The appointment of Kevin Keeler as Adult Workforce Education Instructor –HVAC at a rate of $37.00 per hour effective January 23, 2020 for the 2019/2020 School Year.
2. The appointment of Aziz Bello as Tractor Trailer Program Instructor (Part-time position) at the rate of $19.50 per hour effective date to be determined, no benefits.
3. The appointment of Jeff Doll as Adult Workforce Education Instructor at a rate of $37.00 per hour effective December 16, 2019 for the 2019/2020 School Year.

10. Personnel Action: Resignations

1. To accept the resignation of Danielle Derrickson, Instructional Assistant - General Lab Aide (part-time position), effective January 6, 2020.
2. To accept the resignation, due to retirement, of Janice M. Brna, Director of Postsecondary and Workforce Education, effective June 30, 2020.

11. Personnel Action: Tenure

Subject A. Personnel Action: Change of Status

Meeting Jan 22, 2020 - Joint Operating Committee Meeting

Category 12. Personnel Action: Change of Status

Access Private

Type Action

Recommended Action The Joint Operating Committee (JOC) will be asked to approve the following:

Admin Content
1. Regular status for Matthew Boehm, Instructional Assistant - Trade Experienced, effective January 15, 2020. Mr. Boehm successfully completed his 90-day probationary period.

13. Personnel Action: Support Staff

Subject A. Personnel Action: Support Staff

Meeting Jan 22, 2020 - Joint Operating Committee Meeting

Category 13. Personnel Action: Support Staff

Access Private

Type Action

Recommended Action The Joint Operating Committee (JOC) will be asked to approve the following:

Admin Content
1. The appointment of Kim Kilgus to the position of Administrative Assistant to the Director of Postsecondary and Workforce Education (Full-time position) effective January 27, 2020 at an hourly rate of $20.75.

2. The appointment of Jane Landis to the position of Adult Workforce Education Evening School Secretary (Part-time position) effective January 15, 2020 at an hourly rate of $17.80, no benefits.

14. Personnel Action: Substitutes

Subject A. Personnel Action: Substitutes

Meeting Jan 22, 2020 - Joint Operating Committee Meeting

Category 14. Personnel Action: Substitutes

Access Private

Type Action

Recommended Action The Joint Operating Committee (JOC) will be asked to approve the following:

Admin Content
When working as substitutes the individuals are considered employees-at-will without tenure rights under the School Code. The administration may delete substitutes from the approved list at any time for any reason during the school year.

1. To accept the resignation of Louise Cesanek, Substitute Food Service Worker and to have her removed from the current corresponding 2019/2020 substitute lists effective January 4, 2020 for not updating required clearances in a timely manner.

15. Personnel Action: Mentor
1. The appointment of the following as a Mentor Teacher for one calendar year in Lehigh Career & Technical Institute's Induction Plan at a stipend rate of $1,100.00 plus an additional $37.00/hour for up to 14 hours of attendance at the New Teacher Induction meetings in August (if attended with the new teacher):
   - Doug Troxell (Adam Legath – Wellness/Fitness) effective February 18, 2020

16. Personnel Action: Lehigh Valley SkillsUSA Council

1. The resignation of Kathleen Walker, Executive Director for Lehigh Valley SkillsUSA Council, effective December 31, 2019.
2. The resignation of Marsha Rivas as Program Assistant for Lehigh Valley SkillsUSA Council effective December 31, 2019.
3. The termination of the Memorandum Of Understanding (MOU) dated March 2, 2012 entered into between Lehigh Valley Skills USA Council and Lehigh Career & Technical Institute and authorize the Administration to provide written notice of termination of the MOU in accordance with the termination provision as set forth therein.

17. Personnel Action: Miscellaneous

1. Payment to Michael Bernadyn, Richard Sikora, and Kevin Ferenchak, Automotive Technology Teachers for participation and preparation for the GLVADA Hands-On –Competition held at Northampton Community College on February 15, 2020 for seven hours each at the JOC approved Professional Related Duties Rate of $37.00 an hour for a total of $259.00 each, total cost $777.00. No substitutes are needed.
2. To approve payment to Brittany Perich, Student Services Administrative Assistant for up to 15 hours (overtime as needed) to assist in training the new Adult Education Evening School Secretary beginning January 15, 2020.

18. Curriculum

<table>
<thead>
<tr>
<th>Subject</th>
<th>A. Curriculum</th>
</tr>
</thead>
<tbody>
<tr>
<td>Meeting</td>
<td>Jan 22, 2020 - Joint Operating Committee Meeting</td>
</tr>
<tr>
<td>Category</td>
<td>18. Curriculum</td>
</tr>
<tr>
<td>Access</td>
<td>Private</td>
</tr>
<tr>
<td>Type</td>
<td>Action</td>
</tr>
</tbody>
</table>

Recommended Action: The Joint Operating Committee (JOC) will be asked to approve the following:

Admin Content
1. Payment to Donna Reed for facilitating a group activity in the Applied Horticulture lab for the JOC guests that attended the December 11, 2019 holiday dinner for 3.5 hours at the Professionally Related Duties rate of $37.00 per hour for a total of $129.50. Costs to be covered by the curriculum budget.

19. Committee Reports: Personnel & Salary

<table>
<thead>
<tr>
<th>Subject</th>
<th>A. Personnel &amp; Salary</th>
</tr>
</thead>
<tbody>
<tr>
<td>Meeting</td>
<td>Jan 22, 2020 - Joint Operating Committee Meeting</td>
</tr>
<tr>
<td>Category</td>
<td>19. Committee Reports: Personnel &amp; Salary</td>
</tr>
<tr>
<td>Access</td>
<td>Private</td>
</tr>
<tr>
<td>Type</td>
<td>Action, Information</td>
</tr>
</tbody>
</table>

Recommended Action: The Joint Operating Committee will be asked to approve/accept:

20. Committee Reports: Business & Finance - Mr. David Kennedy

<table>
<thead>
<tr>
<th>Subject</th>
<th>A. 2020-2021 Budget Presentation - Dr. Thomas J. Rushton and Mrs. Patricia Bader - General Operating Fund Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>Meeting</td>
<td>Jan 22, 2020 - Joint Operating Committee Meeting</td>
</tr>
<tr>
<td>Category</td>
<td>20. Committee Reports: Business &amp; Finance - Mr. David Kennedy</td>
</tr>
<tr>
<td>Access</td>
<td>Private</td>
</tr>
<tr>
<td>Type</td>
<td>Action</td>
</tr>
</tbody>
</table>

Recommended Action: Business & Finance Committee will report and the JOC will be asked to approve the following:

Admin Content
1. Powerpoint – General Operating Fund (Attachment GF#1)
2. General Operating Fund Budget
   (a) General Operating Fund Proposed Budget Document (pg. 10-29) (Attachment GF#2)
   (b) General Operating Fund Historical Average Calculation (Attachment GF#3)
   (c) General Operating Fund Member District Cost Calculation and Cost Per Pupil (Attachment GF#4)
   (d) General Operating Fund Capital Cost Calculation (Attachment GF#5)
Subject: B. 2020-2021 Budget Presentation - Dr. Thomas J. Rushton and Mrs. Patricia T. Bader - Academic Center Fund Budget

Meeting: Jan 22, 2020 - Joint Operating Committee Meeting

Category: 20. Committee Reports: Business & Finance - Mr. David Kennedy

Access: Private

Type: Action

Recommended Action: Business & Finance Committee will report and the JOC will be asked to approve the following:

Admin Content:
1. Powerpoint – Academic Center Fund (Attachment AC#1)
2. Academic Center Fund
   (a) Academic Center Member District Cost Calculation (Attachment AC#2)
   (b) Academic Center Proposed Budget Document (pg. 33-42) (Attachment AC#3)
   (c) Academic Center Total Share Comparison (Attachment AC#4)
3. 2020-2021 Budget Fast Facts (Attachment BD#1)

Subject: C. Budget Resolution

Meeting: Jan 22, 2020 - Joint Operating Committee Meeting

Category: 20. Committee Reports: Business & Finance - Mr. David Kennedy

Access: Private

Type: Action

Recommended Action: Business & Finance Committee will report and the JOC will be asked to approve the following:

Admin Content
1. Resolved: That the Board of Directors of the ________________________ School District hereby authorizes the expenditures of the Lehigh Career & Technical Institute for the General Operating Fund in the amount of $28,457,230 and Academic Center Fund in the amount of $1,840,400, for the period of July 1, 2020 through June 30, 2021.

21. Policy Committee

Subject A. Policy Committee
Meeting Jan 22, 2020 - Joint Operating Committee Meeting
Category 21. Policy Committee
Access Private
Type Action, Information

Recommended Action
The Joint Operating Committee will review and be asked to approve the second reading policies:

Admin Content
1. There are no policies for a First Reading.
2. There are no policies for a Second Reading and approval.
3. The following policy is for Review only:
   - Policy #006 - Meeting

Administrative File Attachments
Policy #006-Meetings.pdf (5,097 KB)

22. Committee Report: Public Relations

Subject A. Committee Report: Public Relations
Meeting Jan 22, 2020 - Joint Operating Committee Meeting
Category 22. Committee Report: Public Relations
Access Private
Type Information

Admin Content
The Public Relations Committee will give their report.

23. Committee Report: Education Committee

Subject A. Education Committee: Education Committee
Meeting Jan 22, 2020 - Joint Operating Committee Meeting
Category 23. Committee Report: Education Committee
Access Private
Type Information

Admin Content
The Education Committee will give their report.
24. Occupational Advisory Council Members

Subject: A. Occupational Advisory Council Members

Meeting: Jan 22, 2020 - Joint Operating Committee Meeting

Category: 24. Occupational Advisory Council Members

Access: Private

Type: Action

Recommended Action: The Joint Operating Committee (JOC) will be asked to approve the following Occupational Advisory Council members:

1. To add the following new members effective January 22, 2020:
   - Automotive Technology
     - Chad Obenski
   - Carpentry
     - Kevin Lewis
   - Culinary Arts/SOC Foods
     - Timothy Strella
   - Emerging Health Professionals
     - Dr. Vincent Cheng
     - Wendi Hontz
     - Donna Pavlovic
   - Masonry
     - Dwayne Borowsk
     - Reed Harris
     - Peter Mulhall
   - Precision Machine
     - Kenneth Krauss
     - Cynthia Schreilbeck
     - David Schreilbeck

2. To remove the following members effective January 22, 2020:
   - Early Care & Education of Young Children
     - Wendy Bissinger
     - Tracey Gehman

25. Conferences

Subject: A. Conferences

Meeting: Jan 22, 2020 - Joint Operating Committee Meeting

Category: 25. Conferences

Access: Private

Type: Action

Recommended Action: The Joint Operating Committee (JOC) will be asked to approve the following:

Admin Content:
1. Jeffrey Doll, Indoor/Outdoor Maintenance Teacher and Donna Reed, Applied Horticulture Teacher to attend the PVGA and Mid-Atlantic Fruit and Vegetable Convention from January 26-30, 2020 at the Hershey Lodge, Hershey, PA. The total cost of the conference to LCTI is $2,021.22. The LCTI General Fund will cover all costs.
2. Kenneth Midgett, Plumbing & Heating Teacher and Kevin Keeler, HVAC Teacher to attend the AHR Expo from February 2 – 5, 2020 in Orlando, Fl. The total cost of the conference to LCTI is $1,576.92. The LCTI General Fund will cover all costs.

3. Michaelina Greenawalt and Jonell Kiechel, Exercise Science & Rehabilitation Services Teachers to attend the Anatomy in Clay Workshop, in Somerset, NJ from March 18-20, 2020. The total cost to LCTI for the conference is $2,036.40. The LCTI General Fund will cover all costs.

4. Diane Rarick Teacher and Joseph Peregrin Teacher, FBLA Advisors to attend the FBLA State Leadership Workshop from April 5-8, 2020 at Hershey Lodge, Hershey, PA. The total cost of the conference to LCTI is $1,855.00. The LCTI General Fund will cover all costs.

5. To approve expenses for Paul Champagne, JOC Member to attend the ACTE Conference in Anaheim, CA on 12/4-7, 2019. Total expenses are $2,392.33. (Attachment)

6. To approve expenses for David Kennedy, JOC Member to attend the ACTE Conference in Anaheim, CA on 12/3-7, 2019. Total expenses are $2,486.72. (Attachment)

7. To approve expenses for Gary Fedorcha, JOC Member to attend the ACTE Conference in Anaheim, CA on 12/3-7, 2019. Total expenses are $2,760.17. (Attachment)

<table>
<thead>
<tr>
<th>Category</th>
<th>Paul Champagne Expenses</th>
<th>Dave Kennedy Expenses</th>
<th>Gary Fedorcha Expenses</th>
</tr>
</thead>
<tbody>
<tr>
<td>Conference Registration &amp; Membership</td>
<td>$560.00</td>
<td>$570.00</td>
<td>$560.00</td>
</tr>
<tr>
<td>Airfare</td>
<td>$570.60</td>
<td>$541.00</td>
<td>$570.60</td>
</tr>
<tr>
<td>Baggage Fees</td>
<td></td>
<td>$60.00</td>
<td></td>
</tr>
<tr>
<td>Ground Transportation</td>
<td>$217.94</td>
<td>$132.96</td>
<td>$281.43</td>
</tr>
<tr>
<td>Lodging</td>
<td>$784.26</td>
<td>$983.54</td>
<td>$1018.38</td>
</tr>
<tr>
<td>Meals</td>
<td>$259.53</td>
<td>$259.22</td>
<td>$269.76</td>
</tr>
<tr>
<td>TOTAL:</td>
<td>$2,392.33</td>
<td>$2,486.72</td>
<td>$2,760.17</td>
</tr>
</tbody>
</table>

Administrative File Attachments
Mr. Champagne ACTE Expenses 12.19.pdf (265 KB)
Mr. Kennedy ACTE Expenses 12.19.pdf (258 KB)
Mr. Fedorcha ACTE Expenses 12.19.pdf (257 KB)

26. Bond Fund - JOC Resolution Authorizing Change Orders

Subject A. Bond Fund - Change Orders
Meeting Jan 22, 2020 - Joint Operating Committee Meeting
Category 26. Bond Fund - JOC Resolution Authorizing Change Orders
Access Private
To grant retroactive approval for the Change Order PC-02 dated December 16, 2019 attached hereto under the Contract dated December 14, 2018 awarded for Construction to Vision Mechanical, Inc. for the LCTI Welding Lab Addition Project. The amount of the Change Order is an increase of $338.21 resulting in an increase of the previous contract amount of $285,415.00 to a new contract amount of $285,753.21. The Change Order is for the cost of labor and material to add two ¾” ball valves and one 1” ball valve to the compressed air system. (Attachment)

27. Budget Transfers

Subject A. Budget Transfers

Meeting Jan 22, 2020 - Joint Operating Committee Meeting

Category 27. Budget Transfers

Access Private

Type Action

Recommended Action The Joint Operating Committee (JOC) will be asked to approve the following:

Admin Content

1. Approval of 2019-2020 Budget Transfers (Attachment)

28. List of Bills

Subject A. List of Bills

Meeting Jan 22, 2020 - Joint Operating Committee Meeting

Category 28. List of Bills

Access Private

Type Action

Recommended Action The Joint Operating Committee will be approved the following:

Admin Content

1. The List of Bills (Attachment)
**Subject** | **B. List of Bills - 2017B Proceeds**  
Meeting | Jan 22, 2020 - Joint Operating Committee Meeting  
Category | 28. List of Bills  
Access | Private  
Type | Action  
**Recommended Action** | The Joint Operating Committee will be asked to approve the following:  

--- **Admin Content** ---  
1. The List of Bills - 2017B Proceeds (Attachment)

--- **Administrative File Attachments** ---  
Jan 2020 List of Bills 2017B Proceeds.pdf (68 KB)

### 29. Financial Reports

**Subject** | **A. Financial Reports**  
Meeting | Jan 22, 2020 - Joint Operating Committee Meeting  
Category | 29. Financial Reports  
Access | Private  
Type | Action  
**Recommended Action** | The Joint Operating Committee will be asked for their acceptance of the following financial reports:  

--- **Admin Content** ---  
1. Combined Treasurer's Report (Attachment FR#1)  
2. Investment Report (Attachment FR#2)  
3. Term Investment Detail Report (Attachment FR#3)  
5. Revenue Summary Report - General Operating Fund (Attachment FR#5)  
7. Revenue Summary Report - Academic Center Fund (Attachment FR#7)  
8. Expenditure Summary Report - Academic Center Fund (Attachment FR#8)  
10. Welding Lab Construction Detail Report (Attachment FR#10)  
11. Bond Fund Budget Sources & Uses by Month - 2017B Proceeds (Attachment FR#11)  
12. Student Activity Report (Attachment FR#12)  
13. Adult Education Profit & Loss Statement (as of 12/31/19) - (Attachment FR#13)

--- **Administrative File Attachments** ---  
Jan 2020 Combined Treasurers Report Attach FR#1.pdf (117 KB)  
Jan 2020 Investment Report Attach FR#2.pdf (122 KB)  
Jan 2020 Term Investment Detail Report Attach FR#3.pdf (143 KB)  
Jan 2020 Revenue Summary Report General Operating Fund Attach FR#5.pdf (38 KB)  
Jan 2020 Revenue Summary Report Academic Center Fund Attach FR#7.pdf (36 KB)  
Jan 2020 Expenditure Summary Report Academic Center Fund Attach FR#8.pdf (45 KB)  
30. Miscellaneous

### A. Textbook/Instructional Media

Meeting Jan 22, 2020 - Joint Operating Committee Meeting  
Category 30. Miscellaneous  
Access Private  
Type Action  
Recommended Action The Joint Operating Committee (JOC) will be asked to approve the following:

1. Purchase of the following app for the Science and Math Departments:

<table>
<thead>
<tr>
<th>Product Name</th>
<th>Company</th>
<th>Cost</th>
<th>Quantity</th>
<th>Total Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Gizmos</td>
<td>Explore Learning</td>
<td>$875.00</td>
<td>2</td>
<td>$1750.00</td>
</tr>
</tbody>
</table>

2. Purchase of the following for Supply Chain Management:

<table>
<thead>
<tr>
<th>Product Name</th>
<th>Company</th>
<th>Cost</th>
<th>Quantity</th>
<th>Total Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>QTrak</td>
<td>QTrak Annual Subscription (2 Users)</td>
<td>$1395.00</td>
<td>1</td>
<td>$1395.00</td>
</tr>
</tbody>
</table>

### B. Public Auction

Meeting Jan 22, 2020 - Joint Operating Committee Meeting  
Category 30. Miscellaneous  
Access Private  
Type Action  
Recommended Action The Joint Operating Committee (JOC) will be asked to approve the following:

1. To approve the following items related to the public auction for the sale of surplus materials, equipment, tools and vehicles:
   - To hold a public auction on Friday, July 17, 2020 at 4:00 p.m.
   - To enter into an agreement with auctioneer John Pfeiffer, Jr. at a commission on the gross sales at a rate of 8% on the first $6,000.00, then 6% between $6,001.00 and $10,000.00, then 5% on anything over $10,001.00. (Attachment)

Administrative File Attachments  
Jan 2020 Agreement w Auctioneer for July 2020 LCTI Public Auction.pdf (47 KB)
### Subject C. 2020 Consumer Price Index Adjustment

**Meeting**  
Jan 22, 2020 - Joint Operating Committee Meeting

**Category**  
30. Miscellaneous

**Access**  
Private

**Type**  
Action

**Recommended Action**  
The Administration recommends the Board approve and authorize the JOC Chairperson or Vice Chairperson to execute the attached agreement.

**Admin Content**
1. To approve the 2020 Consumer Price Index Adjustment of Base Amounts on Bids effective January 23, 2020, issued by the Department of Labor and Industry as per JOC Policy 610 – Purchases Subject to Bid. The Public Bid amount is $21,000 and the Written/Telephonic Bid amount is $11,300. (Attachment)

#### Administrative File Attachments
- **Jan 2020 Consumer Price Index Adjustment of Base Amounts Pa Bulletin_2020 Bid thresholds.pdf** (44 KB)

### Subject D. Pennsylvania School District Liquid Asset Fund (PSDLAF)

**Meeting**  
Jan 22, 2020 - Joint Operating Committee Meeting

**Category**  
30. Miscellaneous

**Access**  
Private

**Type**  
Action

**Recommended Action**  
The Joint Operating Committee (JOC)) will be asked to approve the following:

**Admin Content**
1. To approve the Pennsylvania School District Liquid Asset Fund (PSDLAF), Pennsylvania Local Government Investment Trust (PLGIT), and US Bank National Association Signature Authorization Resolution. (Attachment)

#### Administrative File Attachments
- **Jan 2020 Bank Signature Authorization Resolution -January2020website version.pdf** (49 KB)

### Subject E. Sacred Earth Contracting & Salvage

**Meeting**  
Jan 22, 2020 - Joint Operating Committee Meeting

**Category**  
30. Miscellaneous

**Access**  
Private

**Type**  
Action

**Recommended Action**  
The Joint Operating Committee (JOC) will be asked to approve the following:

**Admin Content**
1. To rescind the approval that was obtained at the December 11, 2019 JOC board meeting for the removal and disposal fee of recycled or junk items from the Adult Education program space in the amount of $880.00 with...
Sacred Earth Contracting & Salvage, 143 Front Street, Catasauqua, PA. This item was to be paid from the Adult Education budget.

Note: Sacred Earth is being rescinded because they did not provide the required insurance certificate requirements

Subject  F. Call-2-Haul - Removal and Disposal Fee
Meeting  Jan 22, 2020 - Joint Operating Committee Meeting
Category  30. Miscellaneous
Access  Private
Type  Action
Recommended Action  The Administration recommends that the Board approve and authorize the JOC Chairperson or Vice Chairperson to execute the attached agreement.

Admin Content
1. To grant retroactive approval the removal and disposal fee of recycled or junk items from the Adult Education program space in the amount of $4,500.00 with Call-2-Haul, 127 Glenlivet Drive, Suite 100, Allentown, PA 18106. This item will be paid from the Adult Education budget.

Subject  G. CISLV Contract Addendum
Meeting  Jan 22, 2020 - Joint Operating Committee Meeting
Category  30. Miscellaneous
Access  Private
Type  Action
Recommended Action  The Administration recommends that the Board approve and authorize the JOC Chairperson or Vice Chairperson to execute the attached agreement.

Admin Content
1. To authorize the JOC Chairperson to sign an "Addendum 1" dated January 22, 2020 entitled "Integrated Student Supports Contract July 1, 2019-June 30, 2020", which shall amend an Agreement of the same title entered into by and between Lehigh Career & Technical Institute (LCTI) and Communities In Schools of the Lehigh Valley, Inc., (CISLV) dated June 26, 2019; Addendum 1 allows CISLV to partner with other providers at no further cost to LCTI or CISLV to assist with the delivery of the programs and services under the Agreement. All terms and conditions of the Agreement shall remain in full force and effect as originally approved by the JOC.

Administrative File Attachments
- CISLV Partner Request Form 2019-2020 School Year - Final.docx.pdf (232 KB)

31. New Business

Subject  A. New Business
Meeting  Jan 22, 2020 - Joint Operating Committee Meeting
Category  31. New Business
32. Adjournment

Subject: A. Meeting Adjourned
Meeting: Jan 22, 2020 - Joint Operating Committee Meeting
Category: 32. Adjournment
Access: Private
Type: Action

Recommended Action: The Joint Operating Committee meeting will be adjourned.

Admin Content: Meeting adjournment.

33. Next Meeting

Subject: A. Next Meeting Date
Meeting: Jan 22, 2020 - Joint Operating Committee Meeting
Category: 33. Next Meeting
Access: Private
Type: Information

Admin Content: The next meeting of the Joint Operating Committee will be Wednesday, February 26, 2020.